Official Proceedings of the Civil Service Board Meeting Held Tuesday, September 2, 2008 4:45 p.m. - City Council Chambers

Members Present: Chairperson Johnson, Vice Chairperson Zallar, Member Schwetman Union Representative: John Westmoreland, Eric Lehto

- 1. <u>APPROVAL OF MINUTES</u> A. Minutes of August 5, 2008 - tabled
- 2. <u>APPROVAL OF ELIGIBLE LISTS</u> A. **City Architect – approved**
- 3. <u>APPROVAL OF NEW/REVISED JOB DESCRIPTIONS</u> A. **Bridge Operator – tabled**
- 4. <u>APPROVAL OF ADVERTISING</u>
 - A. Janitorial Supervisor (Promo) approved
 - B. Chief Engineer, Transportation (Promo), Extend Advertising approved
 - C. Water Plant Operator A (Open), Amend and Extend Advertising approved
 - D. **Project Coordinator approved**
- 5. <u>OLD BUSINESS</u> None
- 6. <u>NEW BUSINESS</u>
 - A. Informational Notice of Layoff to 24 Employees Union requested an opinion on the meaning of the Civil Service Rules Chapter 13.2
 - B. Informational Request for Special Meeting
- 7. <u>APPEALS</u> None

There being on further business to come before the Board, the meeting was adjourned at 5:30 p.m.

Respectfully submitted

Peritas Naionen

Renita Neibuhr Clerical Support Technician